



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

April 25, 2013

MEMORANDUM

TO: Local and Intermediate School District Superintendents and Public School Academy Administrators

FROM: Sally Vaughn, Ph.D. *Sally*
Deputy Superintendent/Chief Academic Officer

SUBJECT: 2012-2013 K-12 Educator/Administrator Evaluation Systems Survey

Michigan law requires school districts to evaluate all educators and administrators at least annually. As was done for 2011-12, the Michigan Department of Education (MDE) will be collecting information about local K-12 educator/administrator evaluation systems in use for the 2012-13 school year. Reporting this information to the MDE is a requirement of State Fiscal Stabilization Fund (SFSF) federal grant awardees. However, even more importantly, educator evaluation is a critical topic of interest in Michigan and across the nation and we want to ensure that as data-driven policy decisions are made in the arena of educator evaluation, those decisions are based on the most relevant and accurate data reflecting current evaluation practices in Michigan. Having complete data on the current state of K-12 educator/administrator evaluation systems also allows the MDE to focus technical support efforts.

The MDE survey tool to collect this information will be available from today, **Thursday, April 25 through Friday, June 28, 2013**. The survey is intended to be completed only once for each district and to be completed by the district superintendent, an assistant superintendent, or their designee. If you would like to review the survey before completing it, you can download and review its content at: www.michigan.gov/documents/mde/2012-13_K-12_Educator_Administrator_Evaluation_Systems_Survey_418516_7.pdf.

To complete the survey, visit:
https://www.surveymonkey.com/s/K12Educator_AdministratorPerformanceEvaluation2013.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

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Please complete the survey using **current practices** in place for the 2012-2013 school year.

If you have questions regarding this survey, please contact the Office of Evaluation, Strategic Research and Accountability at MDE-Accountability@michigan.gov or call 877-560-8378, option 6.

cc: Michigan Education Alliance